



Position Overview

ProForce Law Enforcement is an innovative leader in the sale and distribution of law enforcement equipment and recognized for its excellence in creative marketing, technology, and world-class customer service. ProForce is currently seeking a **Buyer** to join our hardworking team in Prescott, Arizona!

As a Buyer, you will plan and coordinate activities involved with purchasing the firearms, accessories, and ammunition needed to sustain and enrich ProForce's inventory. You will act as a primary point of contact between ProForce and its suppliers, negotiating and securing the best available terms and pricing, while cultivating strong long-term vendor relationships. Your ability to multi-task and work efficiently and effectively in a fast-paced environment will be key to driving the best possible outcomes.

Responsibilities include:

- Monitor the entire purchasing process, and coordinate heavily with Sales and Marketing for the promotion of your purchased products
- Negotiate special pricing incentives and agreements with suppliers
- Resolve vendor grievances and claims against suppliers.
- Prepare and process requisitions and purchase orders for supplies and equipment.
- Monitor shipments to ensure timely delivery, follow up on open orders.
- Utilize and manage internal Buyers' software and systems
- Liaison with other departments, particularly Operations and Accounting.
- Help determine Purchasing Department targets/budgets for your lines
- Performing duties in an independent manner with little or no need for direct supervision
- Work as part of an integral team

Job Requirements

- A solid understanding the firearms industry and a passion for firearms
- Preferred five (5) years' experience as a buyer within the sporting goods industry
- Ability to travel up to 25% of time spent to trade shows and vendor meetings
- Ability to communicate in a professional and articulate manner with internal and external contacts at all levels
- Strong computer skills, including Microsoft Office, and experience with Purchasing Systems.
- Must be at least 21 years of age
- Able to pass a criminal background check and pre-employment drug screening

Benefits

ProForce is a business casual environment that offers a generous benefits compensation package including a competitive wage, voluntary benefits including medical, dental, vision and life insurance, optional flexible spending accounts, short-term/ long-term disability plans and a 401(k) plan with an unlimited 25% match.

About ProForce Law Enforcement ProForce Law Enforcement is a major supplier of law enforcement firearms, non-lethal solutions, and duty gear. The company features an excellent selection from top manufacturers. ProForce proudly has operations in Prescott, Arizona and Brea, California, along with traveling law enforcement agency sales representatives throughout the western United States.

ProForce Law Enforcement is an equal opportunity employer, dedicated to promoting a culturally diverse workforce. All qualified applicants will receive consideration for employment without regards to race, color, religion, gender, or national origin.

To apply for this position, reply to this posting with your cover letter and resume, or resumes may be emailed to hr@davidsoninc.com, faxed to 928-776-0344, or mailed to 6100 Wilkinson Drive, Prescott, AZ 86301.