



### **Position Overview**

ProForce Law Enforcement is an innovative leader in Law Enforcement equipment and firearms. Recognized for our excellence in creative marketing, technology, and world-class customer service. ProForce is currently seeking a **Warehouse Coordinator** to join our staff in the fast-paced and high volume environment of our retail store in Brea, California.

### **Warehouse Coordinator Responsibilities include**

- Maintain organized, clean, and safe warehouse environment
- Follow proper shipping and receiving protocol
- Efficiently pull, pack, strap, and stage orders
- Receive incoming stock material
- Assist with inventory management and control
- Learn product specifications
- Work cooperatively in team environment
- Work within the framework of the company's defined policies, procedures, goals, and directives.
- Any other duties required of this position

### **Ideal Warehouse Coordinator Candidate Would Possess**

- Ability to regularly lift up to 50 lbs.
- Prior warehousing experience
- Excellent verbal and written communication skills
- Strong math skills
- Close attention to details and high level of accuracy
- Desire to work in a fast paced and positive environment
- Highly organized and deadline oriented
- Self-motivated and proactive...open to cross training on various store functions

### **Warehouse Coordinator Benefits**

ProForce offers a generous benefits compensation package including a competitive starting wage of \$16.50 p/hour in addition to **FREE** Medical, Dental, Life insurance, and family Telemedicine benefits for our employees. Our additional voluntary benefits include family Medical, Dental, and Vision coverages as well as supplemental life insurance, flexible spending accounts, short-term/ long-term disability plans, cash benefit supplemental insurance plans, and a 401(k) with an **UNLIMITED** 25% match!

### **About ProForce Law Enforcement**

ProForce Law Enforcement is a major supplier of law enforcement firearms, non-lethal solutions, and duty gear. The company features an excellent selection from top manufacturers. ProForce proudly has operations in Prescott, Arizona and Brea, California, along with traveling law enforcement agency sales representatives throughout the western United States.

Our vision is to create, develop, and nurture the ProForce Team to be a highly valued business partner to our customers, suppliers and stakeholders by maintaining the highest degree of honesty, ethics and integrity while striving to provide a positive, safe work environment and effectively communicate as a cohesive team.

Applicants must be at least 21 years of age and able to pass a criminal background check and a pre-employment drug screening.

To apply for this position, reply to this ad with your cover letter and resume.

**To learn more about career opportunities at ProForce, click on the EMPLOYMENT link under the Information tab at ProForceOnline.com**